



**BIG SKY FIRE DEPARTMENT "BSFD"
MINUTES OF BOARD OF TRUSTEES
REGULAR MEETING OF JULY 22, 2015**

Introduction of visitors and guests

Seth Barker – Big Sky Fire Department Captain/ Firefighter/Paramedic
Bill Linhart, ESCI Associate

1. Call to Order

Meeting was called to order by Chair Alan McClain at 8:32AM

Present: Trustees Alan McClain, Carol Collins, Steve Johnson and Renae Schumacher; William Farhat, Fire Chief; Alecia Fischer, Office Administrator

Absent: Trustee Tom Reeves

2. Public Comment – None

3. Consent Agenda Items - Action Required:

- a. Approval of draft minutes of June 24, 2015 Regular Meeting
- b. Financial Reports for June 2015
- c. Monthly Financial Statements
- d. Check Register: Checks 6114814 – 6114899; including voided checks 6114869 - 6114873
 - **Motion Made and Seconded** by Renae Schumacher and Steve Johnson to approve the consent agenda items of the July 22, 2015 regular meeting, as presented. Passed Unanimously

4. Fire Chief's Report – William Farhat

See report included in board packet. In addition to the information in the board packet:

5. Correspondence

See correspondence included in board packet.

6. New Business

- a. Review and Recommendations for On-Call Firefighter Program
 - Chief Farhat reviewed the progression of the recruitment program for volunteers/on call employees (see report in packet). Chief Farhat's recommendation is that we no longer recruit on-call firefighters. BSFD will continue to employ our current on-call firefighters as long as they are willing and able to meet the training requirements (BSFD's roughly 60 hours a year) so that they can be safe and effective in their positions. This is only speaking to seeking out and accepting new on-call firefighter trainees. Our recruitment of on-call EMTs will continue and they too will need to meet training standards to keep themselves and their patients safe during emergency responses.
 - **Motion Made** by Carol Collins to approve going forward not recruiting any more on-call firefighters. Motion dies for lack of a second.
 - **Motion Made and Seconded** by Renae Schumacher and Steve Johnson to approve accepting the fire chief's recommendations for the on-call firefighter program. Passed Unanimously

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- b. Discuss Temporary FF/EMT Winter Coverage Program
 - Chief Farhat discussed the temporary FF/EMT program and how it had been scheduled in previous years. Going forward, Chief Farhat would like to use the money set aside for temporary employees to instead go toward overtime for full-time employees to fill the gaps for shift shortages as needed.
 - Trustee Johnson suggested hiring a fifth person for B Shift so they are not short. Chief Farhat wants to be careful to make sure there is money in the budget before hiring another full-time person.
 - No board action is needed.
- c. Adjustment to 5-year Emergency Services Agreement with Boyne USA and Lone Mountain Land Company
 - Lone Mountain Land Company has asked that as property taxable value increases, they would pay the tax and then subtract that amount from the \$15,000 EMS agreement total. Chief Farhat asked that they also factor in an annual cost of living adjustment.
 - **Motion Made and Seconded** by Carol Collins and Renae Schumacher to approve the adjustment to the 5-year Emergency Services Agreement with Boyne USA and Lone Mountain Land Company. Passed Unanimously

7. Unfinished Business

- a. ESCI Master Plan Update
 - Included in board packet: master plan update and projected schedule of work
- b. Deputy Fire Chief Position Update
 - Bill Linhart, ESCI, spoke to the Board about the timeline and hiring process for the Deputy Chief's position. He is creating a timeline for gathering information about what is desired for this position, creation of advertisement, application process, telephone interviews, preliminary background check, recommendations to Chief Farhat, assessment center, final interviews and selection process. After a hiring decision has been made, Bill Linhart will follow up with Chief Farhat periodically to see how things are going.

8. Other Business - None

9. Public Comment - None

10. Date for next regular meeting – August 26, 2015 @ 8:30 AM

11. Adjourn at 9:48 AM

Respectfully submitted,



Alan McClain, Chair



Steve Johnson, Secretary/Treasurer

cc: Board of Trustees
Fire Chief William Farhat
Local 4732
Gallatin County Board of Commissioners
Madison County Board of Commissioners